



NORFOLK

Department of Public Health

ENVIRONMENTAL HEALTH

Steps to Raising Chickens

The city of Norfolk permits the keeping of up to four (4) female chickens at a single family residence of 10,000 square feet of land. Below are the steps to follow if you would like to raise chickens:

- a. Request application packet from the Health Department
- b. Review application packet.
- c. Application: Complete the Backyard Chicken Permit application and payment of the non-refundable plan review fee of \$50.00.
- d. Plan Review: Property is required to have 10,000 square feet. Determine how setbacks from property lines (15 feet), occupied buildings (15 feet), nearest boundary of any city drainage easement (20 feet) and waterways (100 feet) affect placement of where the coop/coop fenced area can be located. Submit an official survey of the property with the coop/coop area drawn in, to scale. Include detailed drawings of the design of the coop/coop area and fencing. The plans will be reviewed by the Bureau of Environmental Health.
- e. Sanitation: Provide a written plan detailing daily removal and proper disposal of dead chickens and animal waste, measures to keep waste out of surface water runoff and from running onto neighbors' yards, how odors will be controlled, and methods to be used to protect the chickens from predators, including domestic dogs and cats.
- f. Veterinarian's name, address and phone number.
- g. Once plans have been approved, build coop/coop area (obtain any necessary building permits).
- h. Schedule inspection for property. Permit may or may not be recommended for approval if any discrepancies are observed. Once corrected, call for a re inspection.
- i. After approval is granted for the permit, a non refundable application/ permit fee of \$50.00 shall be submitted to the Bureau of Environmental Health.
- j. Call Environmental Health at 683-2712 and ask to speak with the Chicken Coordinator or supervisor assigned to your case if you have any questions.
- k. Read attached documents: Norfolk City Code Sec. 6.1-7, NDPH Requirements for Backyard Chickens prior to submission of application and plans.

We are aware of the importance of reviewing the documents in a timely manner and we will make every reasonable effort to review them as expediently as possible. Please be aware that Environmental Health Programs of greater public health significance will take precedence in scheduling. We reserve the right to suspend action on the documents during times of public health emergencies or when issues of greater public health significance arise.

Norfolk Steps to Raising Chickens 09.11.2013